

### About this Enlightenment Text

We, METAL VE YAPI SİSTEMLERİ TİCARET ANONİM ŞİRKETİ (Will be referred as “MYS” or “Company”), use online technologies such as cookies, pixels, gifs to improve your experience during your visits to our channels. The use of these technologies is carried out in accordance with the legislation (in particular, the Law No. 6698 on the Protection of Personal Data).

This Cookie Enlightenment Text aims to inform you about the processing of the personal data by using cookies when visitors visit our website. In this text we would like to explain what kind of cookies we use on our Site and how we control these cookies.

As MYS, we can stop using the cookies which we use on our site, we can change their types or function, or we can add new cookies to our site. Thus, we reserve the right to change the terms of this text at any time. Any changes which performed on the current Enlightenment Text will take affect when they are published on the site or in any public medium. You can find the last update date at the beginning of the text. For more detailed information about procession by MYS we recommend you read the Personal Data Protection and Processing Policy.

### Which Cookies are Used for Which Purposes?

Generally;

MYS uses cookies on its site for various purposes and we process your personal data through these cookies. These purposes are mainly;

-To perform the basic functions required for the operation of the site. For example, logged-in members do not need to re-enter the password when visiting different pages on the site.

-To analyze the site and increase the performance of the site. For example, integration of different servers that the site is working on, determining the number of visitors to the site.

MYS can share your personal data within the scope of the enlightenment text and in accordance with the legislation with legally authorized institutions and private individuals. We would like to point out that the parties which we share your personal data with may keep your personal data on the servers around the world.

### Cookies Used on Our Site

Below you can find the different types of cookies we use on our site. First-party cookies (placed by servers of the site you visit) and also third-party cookies (placed by servers other than the site you visit) are used.

### Compulsory Cookies

The use of certain cookies is compulsory for our site to function properly. For example, when you log in on our site, authentication cookies ensure that your active session continues during your transition from one page to another on our site.

Cookie	Explanation
WSS Full Screen Mode	Enabling communication, defining user session and / or the application to exchange information with the content manager for internal use Microsoft SharePoint cookie.
Acgroupswithpersist& Acopendivids & main tab-home	These cookies, such as page items and user click links ensuring that some areas of the website are displayed correctly using for. They do not collect personally identifiable information and they are deleted after the browser is closed

### Performance and Analysis Cookies

Thanks to these cookies, we analyze your use of our site and the performance of our site to make our services better. For example, thanks to these cookies we can detect, which pages our visitors view the most, whether our site is working properly and possible problems.

Cookie	Explanation
__utma, __utmb, __utmc, __utmt, __utmz	Google Analytics cookies collects anonymous data about how visitors use the Site. Data like visitor numbers, which page the visitors came from are stored in these cookies.

### How Can I Control the Use of Cookies?

You have opportunity to personalize your preferences for cookies by changing the settings of your browser.

Cookie	Explanation
Adobe Analytics	<a href="http://www.adobe.com/uk/privacy/opt-out.html">http://www.adobe.com/uk/privacy/opt-out.html</a>
Google Adwords	<a href="https://support.google.com/ads/answer/2662922?hl=en">https://support.google.com/ads/answer/2662922?hl=en</a>
Google Analytics	<a href="https://tools.google.com/dlpage/gaoptout">https://tools.google.com/dlpage/gaoptout</a>
Google Chrome	<a href="http://www.google.com/support/chrome/bin/answer.py?hl=en&amp;answer=95647">http://www.google.com/support/chrome/bin/answer.py?hl=en&amp;answer=95647</a>
Internet Explorer	<a href="https://support.microsoft.com/en-us/help/17442/windows-internet-explorer-delete-manage-cookies">https://support.microsoft.com/en-us/help/17442/windows-internet-explorer-delete-manage-cookies</a>
MozillaFirefox	<a href="http://support.mozilla.com/en-US/kb/Cookies">http://support.mozilla.com/en-US/kb/Cookies</a>
Opera	<a href="https://help.opera.com/en/latest/web-preferences/#cookies">https://help.opera.com/en/latest/web-preferences/#cookies</a>
Safari	<a href="https://support.apple.com/kb/ph19214?locale=tr_TR">https://support.apple.com/kb/ph19214?locale=tr_TR</a>

### What Are Your Rights as a Relevant Person?

Pursuant to Article 11 of the Law you have the following rights;

- To learn whether Personal Data is processed or not,
- To request information if Personal Data has been processed,
- To learn the purpose of processing Personal Data and whether they are used in accordance with their purpose,
- To know the third parties to whom Personal Data is transferred at home or abroad,
- To request correction of Personal Data in case of incomplete or incorrect processing,
- To request the deletion or destruction of Personal Data in accordance with the conditions provided for in Article 7 of the PDPL,
- To request that the transactions carried out in accordance with paragraphs (d) and (e) be notified to the third parties to whom the Personal Data are transmitted,
- To raise an objection to the occurrence of a result against the person by analyzing the processed data exclusively through automated systems,
- In case of damages due to unlawful processing of Personal Data, to request the elimination of the damage.

Your requests regarding these rights will be evaluated and finalized as soon as possible and no later than 30 (thirty) days provided that you have applied to us using one of the methods listed in the F.26.05 Data Subject Application Form at [http://www.metalyapi.com/Media/Default/Pdf/kvkk/Relevant\\_Person\\_Application\\_Form.pdf](http://www.metalyapi.com/Media/Default/Pdf/kvkk/Relevant_Person_Application_Form.pdf)

Although it is essential to not to request a fee for the requests, Metal Yapi reserves its right to demand a fee depending the tariffs determined by the Board. The Data Subject accepts and declares that if he/she makes a request which may prevent Metal Yapi's use of his/her personal data, he/she might not be able to make use of the website completely and the responsibility that will arise in this context shall only belong to himself/herself.